



**OBSTETRICS AND GYNAECOLOGY
CLINICAL PRACTICE GUIDELINE**

Labour: Birth notification

Scope (Staff):	WNHS Obstetrics and Gynaecology Directorate staff
Scope (Area):	Obstetrics and Gynaecology Directorate clinical areas at KEMH, OPH and Community Midwifery Program
This document should be read in conjunction with this Disclaimer	

Paperwork

The ward clerk in the unit prepares a set of documents and paperwork required by the midwife to complete following birth. It includes:

1. **Labour and Birth Summary MR230.01** (or at OPH MR(OPH)71)– the midwife completes this and enters the information on the ‘Stork’ computer information system. The Labour and Birth Suite Inpatient summary is then printed out and signed by the midwife.
2. **Labour and Birth Summary MR230.02** - only to be completed for multiple births. Note- OPH use the same MR(OPH)71 form for multiple births.
3. **Neonatal History MR 410** (KEMH) (or at **OPH Neonatal History and Assessment MR(OPH)75**)– provides a summary of the maternal history and birth details.
4. **Postnatal Clinical Pathway MR 249.60** (KEMH) (or at **OPH MR(OPH)72 BT**) (in case of Caesarean Births, the pathway (at OPH MR(OPH)73T) is commenced on the obstetric ward)
5. **Care of the Well Neonate MR 425.10** (KEMH) (or **OPH MR(OPH)121A**) (Note: Only Baby ID labels are to be affixed here, **not** the mother’s)
6. **White baby identification bracelets and two inserts.**

Midwife responsibilities

The midwife present at the birth is responsible for:

- Reporting the gender, type and time of birth to the ward clerk. The ward clerk enters these details into WebPas and generates a Medical record folder and identification labels with the baby’s unique identification number. The folder with the new baby ID labels is sent up from Admissions (KEMH) or by the



Ward Clerk (at OPH) to the obstetric ward.

- Completing the Labour and Birth Suite Summary and entering the data into STORK
- Consider if the mother is Rh D Negative or O Positive- see Clinical Guidelines, O&G, [Blood Group Management](#): Kleihauer Test and Neonatal Care.
- Completing the Centrelink “Newborn Child Claim for Paid Parental Leave, Family Assistance and Medicare” form (“Proof of Birth” section) by:
 - LBS/FBC midwife if the woman is being discharged home from these areas
 - Ward midwife if the woman is being discharged home from a ward.
- Labelling the newborn with the two white identification bracelets containing maternal identification labels. These bracelets are to be replaced by two white ones containing the neonate’s identification details as soon as they become available. See WNHS [Patient Identification policy](#): Neonatal section

Babies born before arrival at KEMH / FBC

- When a midwife or doctor is not present at the birth the receiving midwife completes the above forms
- The midwife’s responsibilities remain as above
- See also WNHS Clinical Guideline, O&G, Labour and Birth- ‘Born Before Arrival’

Babies born at planned homebirth (CMP)

- Follow process in the CMP Procedure Manual

Stillbirth and neonatal death

- Refer to KEMH Clinical Guidelines, O&G: Perinatal Loss- Legalities for information and documentation required

Documentation for women having a caesarean section

- The midwife attending the birth in theatre is required to take the same forms and documents (as for a vaginal birth) to theatre and record the relevant information.
- Consider if the mother is Rh D Negative or O Positive- see Clinical Guidelines, O&G, [Blood Group Management](#): Kleihauer Test and Neonatal Care
- Take an additional 10 patient addressograph labels to theatre.
- For multiple births ensure extra copies of the following are taken for each baby:
 - MR410 Neonatal History (KEMH) (at OPH Neonatal History and Assessment MR(OPH)75)
 - MR230.02 Labour and Birth Summary multiple pregnancy forms
 - Transfusion Medicine Request Forms for cord blood testing (if relevant)
 - 5 extra addressograph labels

Related legislation and policies (list and hyperlink)

Health Act 1911 (Part XIII Section 335- Midwife notification of a birth)

Related WNHS policies, procedures and guidelines

WNHS Policy: Patient Identification

KEMH Clinical Guideline, Obstetrics & Gynaecology:

- Standard Protocols: Kleihauer Ordering of; Kleihauer Postnatal Ordering of; RhD Negative Blood Group Management Kleihauer Test
- Perinatal Loss

Useful resources (including related forms)

KEMH Forms:

- Labour and Birth Summary MR230.01
- Labour and Birth Summary MR230.02 - multiple births
- Neonatal History MR 410
- Vaginal Birth Clinical Pathway MR 249.60
- Caesarean Section Clinical Pathway MR 249.61
- Care of the Well Neonate MR 425.10

OPH Forms:

- Labour and Birth Summary MR(OPH)71
- Neonatal History and Assessment MR(OPH)75
- Vaginal Birth Clinical Pathway MR(OPH)72 BT
- CS clinical Pathway OPH MR(OPH)73
- Care of the Well Neonate MR(OPH)121A

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