**Mandatory Education & Training Checklist for Anaesthetic Technicians**

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| **Name:** | | **Date:** | | |
| **Position:** | | **Department:** | | |
| **ANNUAL** | | | | |
| **Requirement** | | | **Format** | **Date completed** |
| Basic life Support – theory & practical assessment | | | F2F |  |
| Bloodsafe - Clinical transfusion practice module/refresher | | | E-L |  |
| Cleaning/management of reusable medical devices (Trophon/Tristel/Chronos) | | | E-L |  |
| Donning and doffing assessment | | | F2F |  |
| Emergency management - Code Orange walk through | | | F2F |  |
| Emergency management - theory | | | E-L |  |
| Emergency training/drills | | | F2F or E-L |  |
| Hand Hygiene | | | E-L |  |
| Infection prevention and management | | | E\_L |  |
| Manual tasks – theory | | | E-L |  |
| Manual tasks – practical | | | F2F |  |
| Warden training (Wardens only) | | | E-L/F2F |  |
| **EVERY 2 YEARS** | | | | |
| WAVE update | | | E-L |  |
| **EVERY 3/4 YEARS** | | | | |
| ALS – every 4 years | | | F2F |  |
| BFHI - Breastfeeding education – Group 3 | | | E-L |  |
| Occupational Safety & Health - Training for Supervisors | | | F2F |  |
| **ONCE ONLY** | | | | |
| Aboriginal cultural e-learning *(a healthier future)* | | | E-L |  |
| Accountable & ethical decision making | | | E-L |  |
| Activity based funding and management | | | E-L |  |
| Aseptic technique – practical assessment | | | F2F |  |
| Aseptic technique - theory | | | E-L |  |
| MRI safety | | | E-L |  |
| Record keeping training | | | E-L |  |
| Speaking Up For Safety | | | IND/F2F |  |
| **RECOMMENDED ONLY** | | | | |
| Computer ergonomics (if applicable) | | | E-L |  |
| Language services policy | | | E-L |  |
| Voluntary assisted dying – essential information for staff | | | E-L | ALL |
| **Key** | | | | |
| F2F | Face to face | | | |
| E-L | E-learning | | | |
| ND | Induction | | | |